Bethune-Cookman University
GRADUATION APPLICATION

PLEASE PRINT CLEARLY   DUE DATES:  FALL: MAY 1   SPRING: NOV 15

STUDENT INFORMATION

NAME: ____________________________________________________________ B-CU ID#: ____________________

(NOTE: The name listed on your official transcript at the university will be the name listed on your diploma unless noted below under “DIPLOMA INFORMATION.”)

Indicate your Residing Address. University will send your diploma to this address. Diplomas will be mailed after commencement IF you are unable to attend the service. If the address is not in the continental U.S.A. there will be an extra charge for mailing. ANY returned diplomas will be charged a remailing fee.

If no address is indicated on this form, your diploma will be mailed to the LEGAL HOME PERMANENT ADDRESS listed with the University.

ADDRESS: _____________________________________________

CITY/STATE/ZIP___________________________

PHONE: _____________________________________________

EMAIL: _____________________________________________

DIPLOMA INFORMATION

TERM AND YEAR OF GRADUATION: FALL: 20 ___ SPRING: 20 ___ SUMMER: 20 ___

Application only good for the term indicated.

DID YOU APPLY TO GRADUATE IN THE PREVIOUS TERM? YES ______ NO _______

DEGREE NAME: _______ MAJOR: _____________________________________________

CONCENTRATION: _________________________________________________________

MINOR: _________________________________________________________________

DO YOU WANT YOUR NAME TO APPEAR IN THE COMMENCEMENT PROGRAM? YES ______ NO _______

PLEASE PRINT YOUR NAME BELOW EXACTLY AS YOU WANT IT TO APPEAR ON YOUR DIPLOMA

_________________________________________________________________________________________________________

REQUIREMENTS

• A student cannot graduate with an incomplete grade (“I”) in ANY course or an (“D”) grade in his/her major course of study. All grades (including transfer grades) must be in by the posted deadline.

• All students must complete Loan Exit Counseling for Graduation before you can receive your diploma. Go to www.studentloans.gov to complete the counseling. Fall graduates can complete the counseling after Oct 1; Spring graduates can complete the counseling after Mar 1.

• A new Graduation Application must be submitted if you DO NOT graduate in the term for you have specified on this form.

• A student must satisfy ALL ACADEMIC, FINANCIAL (including your graduation fee), and FINANCIAL AID requirements before he/she can receive a diploma and a final transcript with degree conferral date.

PLEASE INCLUDE A COPY OF THE VERTICAL CURRICULUM USED AS A GUIDE TO MEET REQUIREMENTS
REVERSE SIDE OF FORM TO BE COMPLETED IN CONSULTATION WITH YOUR SUCCESS COACH
This student is deemed eligible to graduate under the vertical curriculum of the ____________ catalog.

Students submitting graduation applications should be at least 2nd semester Juniors or Seniors.

List ALL remaining course requirements; include courses to be transferred in, courses currently enrolled, courses to be taken, etc.

### SEMESTER: ( ) FALL  ( ) SPRING  ( ) SUMMER  ( ) CURRENT SEMESTER

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<th>Transient Course Y/N</th>
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Student: _______________________________ Date: __________________

Faculty Advisor: _______________________________ Date: __________________

Major Chairperson: _______________________________ Date: __________________

Major Dean: _______________________________ Date: __________________