

BETHUNE-COOKMAN UNIVERSITY

SUSTAINING A LEGACY OF FAITH, SCHOLARSHIP AND SERVICE

application *for admission*

- Freshman
- Transfer
- International



Application Instructions & Requirements

1. **Please print**, using a ball point pen. If you prefer, **you may apply online at www.bethune.cookman.edu**.

For an earlier admission decision, mail your essay with this application form.

Freshman Applicants please request that your official high school or college transcript(s) be sent to the Office of Admissions, Bethune-Cookman University. An applicant for admission must be a graduate from an accredited high school, (or a candidate for graduation) with a cumulative grade point average of 2.25 or better on a 4.0. scale. Students seeking admission to Bethune-Cookman University must have satisfactorily completed a college-preparatory high school curriculum. A minimum grade point average of 2.0 is required for each of these core courses:

- four units of English,
 - three units of college preparatory mathematics,
 - three units of natural sciences (at least one laboratory),
 - three units of social sciences and history, and
 - six academic electives.
- Two units of foreign language and a computer literacy course are strongly recommended, but not required.

GED scores may be considered in lieu of a complete high school record.

Standardized Tests – SAT or ACT

Test scores should be forwarded directly to the University by using Bethune-Cookman's CEEB code number, 5061; ACT code number, 0720. While there is no stated minimum test score, candidates should have achieved scores near the national averages for college-bound students.

ACT English/Writing or SAT Writing sections are required for scholarship candidates.

Transfer Applicants for admission must be in good academic standing at an accredited community college or four-year college or university, with a minimum cumulative grade point average of at least 2.25 on a 4.0. scale on all college work attempted. Transfer candidates with fewer than 60 transferable hours from an accredited college or university must also submit an official final high school transcript. If fewer than 24 transferable semester credit hours have been earned, transfer candidates must also meet all freshman admissions requirements, including ACT or SAT scores.

2. **Please sign and date your application.**
3. **Submit a \$25.00 non-refundable application fee**, or attach an official fee waiver form which you may obtain from your guidance counselor. Write your name and Social Security number on your check or money order.
4. **Detach the Counselor Recommendation Form** and submit it to your high school guidance counselor or college advisor. This form is mailed directly to the Office of Admissions. Additional letters of recommendation may be submitted by your pastor or mentor.

Additional Requirements for International Applicants

International students must submit a translation and evaluation of all secondary and college academic credentials from a service such as the World Education Services (www.wes.org, (212) 966-6311) or Josef Silny and Associates (www.jsilny.com, (305) 273-1616). These evaluations should include grade point calculations for each institution attended.

1. If English is not your native language, you must take the TOEFL (Test of English as a Foreign Language). Submit these scores directly to Bethune-Cookman University; college code is #5061. For inquiries about TOEFL tests, services, policies and procedures, visit their website at www.toefl.org or call 1 (609) 881-7100, Princeton, NJ. The university may consider a waiver of this requirement if the applicant has completed significant academic coursework in English.
2. If admitted, applicants will be asked to provide a financial statement documenting verified sources of adequate financial resources required for attendance, along with a Bank Statement or verification letter from a bank official. Students will receive the I-20 Immigration Form after they have been accepted for admission and have submitted the financial resources form.
3. Mail your completed application and official notarized transcripts at least eight weeks in advance of expected matriculation date.

For further information, call 1.800.448.0228, fax to 386.481.2601, write the Office of Admissions (Bethune-Cookman University, 640 Dr. Mary McLeod Bethune Boulevard, Daytona Beach, FL 32114-3099), or visit our website at www.bethune.cookman.edu

2008-09 SAT Test Dates

Test Dates	Test	U.S. Registration Deadlines		International Registration Deadlines	
		Regular	Late (a fee applies)	Early (International only)	Regular
October 4, 2008	SAT & Subject Tests	September 9, 2008	September 16, 2008	August 26, 2008	September 9, 2008
November 1, 2008	SAT & Subject Tests	September 26, 2008	October 10, 2008	September 10, 2008	September 26, 2008
December 6, 2008	SAT & Subject Tests	November 5, 2008	November 18, 2008	October 15, 2008	November 5, 2008
January 24, 2009	SAT & Subject Tests	December 26, 2008	January 6, 2009	December 3, 2008	December 26, 2008
March 14, 2009	SAT only	February 10, 2009	February 24, 2009	N/A	N/A
May 2, 2009	SAT & Subject Tests	March 31, 2009	April 9, 2009	March 11, 2009	March 31, 2009
June 6, 2009	SAT & Subject Tests	May 5, 2009	May 15, 2009	April 15, 2009	May 5, 2009

2008-09 ACT Test Dates

Test Date	Registration Deadline	(Late Fee Required)
September 13, 2008	August 12, 2008	August 13 – 22, 2008
October 25, 2008	September 19, 2008	September 20 – October 3, 2008
December 13, 2008	November 7, 2008	November 8 – 20, 2008
February 7, 2009	January 6, 2009	January 7 – 16, 2009
April 4, 2009	February 27, 2009	February 28 – March 13, 2009
June 13, 2009	May 8, 2009	May 9 – 22, 2009

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Application for Admission

Office of Admissions
640 Dr. Mary McLeod Bethune Boulevard
Daytona Beach, FL 32114-3099
www.bethune.cookman.edu

Year of enrollment _____	Campus Location	Student Status	Enrollment	Residence Status	Application Fee
<i>Check term of enrollment</i>	<input type="checkbox"/> Main Campus Daytona Beach	<input type="checkbox"/> Freshman	<input type="checkbox"/> Full-time	<input type="checkbox"/> On-Campus	<input type="checkbox"/> \$25.00 Enclosed
<input type="checkbox"/> Fall (August)	<input type="checkbox"/> Other Site: (Professional Studies Students only) _____	<input type="checkbox"/> Transfer	<input type="checkbox"/> Part-time	<input type="checkbox"/> Off-Campus	
<input type="checkbox"/> Spring (January)		<input type="checkbox"/> Non-Degree (Unclassified)	<input type="checkbox"/> Evening/Weekend		
<input type="checkbox"/> Summer A (May)					
<input type="checkbox"/> Summer B (June)					

Have you previously applied for admission to or been enrolled at Bethune-Cookman University? No Yes If so, when? _____

Personal Information: *(Please print)*

Student's Legal Full Name: _____ Social Security # _____
(First) (Middle) (Last) (Preferred Name)

Permanent Home Address: _____
(Number & Street) (Box) (Apt. #) (City) (State) (Zip)

Mailing address, if different from permanent home address: _____ Use this address: from dates _____ to _____
(Number & Street) (Box) (Apt. #) (City) (State) (Zip)

Telephone: (____) _____ Cell Telephone: (____) _____ E-mail address of student: _____

Sex: Female Male Birthdate: _____ Are you a Veteran? Yes No
Religion Preference: A.M.E. Baptist Church of God Church of God in Christ Episcopal Lutheran Muslim Presbyterian
 Roman Catholic United Church of Christ United Methodist Non-denominational/Inter-denominational
 Other, Christian _____ Other, Non-Christian _____ No Preference

U.S. Citizen & Resident Alien

1. Is your Ethnic Origin Hispanic/Latino: Yes No
2. If not Hispanic/Latino please indicate one or more of the races below:
 American Indian/Alaska Native Asian Black or African American
 Native Hawaiian or Other Pacific Islander White 2 or more races

Non-U.S. Citizen/International Students:

Country of birth/Nationality _____ Native Language _____

Visa Type: _____ Country of issue _____ Date of issue _____ I will need a student Visa

Is your father a college graduate? Yes No Is your mother a college graduate? Yes No

Names of relatives who have graduated from Bethune-Cookman University and dates of graduation

Educational Information:

Anticipated Career: _____ Academic Area of Interest: _____ I am undecided about my major.

Schools I have attended:

Please list all **secondary (high) schools** you have attended. Begin with the most recent and indicate dates of attendance and anticipated date of graduation, or actual date of graduation. Attach additional paper if needed.

_____ from _____ to _____
School City, State Dates of attendance graduation date

_____ from _____ to _____
School City, State Dates of attendance graduation date

Name of High School Guidance Counselor _____

In lieu of high school graduation, I have been awarded the GED. Date awarded _____

List all **colleges** attended, beginning with most recent:

_____ from _____ to _____
College City, State Dates of attendance

_____ from _____ to _____
College City, State Dates of attendance

If you are **NOT currently enrolled** full-time in high school or college, please briefly state your activities and give name of employer, if employed. _____

Test Information:

Test	First Time		Second Time		Anticipated further test dates
	Date Taken	Score	Date Taken	Score	
ACT					
SAT					
TOEFL					

Please request that the testing agency send a copy of your test results to Bethune-Cookman University. To learn more about test dates and registration procedures, see your guidance counselor.

Family Information:

I live with my: father mother stepfather stepmother grandfather grandmother husband wife legal guardian other _____

Name: _____

Address: _____
(Number & Street) (Box) (Apt. #) (City) (State) (Zip)

Father/Stepfather/Guardian/Husband: Work number (_____) _____ Home number (_____) _____

Mother/Stepmother/Guardian/Wife: Work number (_____) _____ Home number (_____) _____

To whom should the bill be sent? Name _____

Address: _____
(Number & Street) (Box) (Apt. #) (City) (State) (Zip)

Personal Information:

Have you ever been expelled or suspended from any school or college for disciplinary reasons? No Yes

Have you ever been arrested for, or convicted of, any criminal offense other than a traffic violation? No Yes

Have you ever been suspended because of academic deficiencies from an educational institution or from a particular program of study? No Yes

If you answered "yes" to any of these questions, please explain the circumstances. _____

Profile Information:

Academic Honors Earned. Please briefly describe any scholastic honors, achievements, or distinctions you have received. Please list experiences following the eighth grade _____

Activities, Organizations, Interscholastic Athletics, Community Service. Please list experiences following the eighth grade.

Activity	Grade Level					Time Spent		Positions Held Honors/Letter	Check if you plan to continue in college
	9	10	11	12	Coll.	Hrs./Wk.	Hrs./Wk.		

Work Experience:

_____ *Position/Employer* _____ *Nature of Work* _____ *Approximate Dates* _____ *Hours/Week*

_____ *Position/Employer* _____ *Nature of Work* _____ *Approximate Dates* _____ *Hours/Week*

Please complete personal statements and certify your application by continuing on page 4

Personal Statements:

1. What first led you to consider Bethune-Cookman? _____

2. What unique qualities or characteristics do you possess, and how will those characteristics allow you to contribute to the Bethune-Cookman University legacy?

Essay:

The essay helps us become acquainted with you in ways different from courses, grades, and test scores. It allows you to demonstrate your ability to organize your thoughts and express yourself.

Please write an essay on ONE of the topics listed below, limiting your discussion to one side of an 8/12" x 11" sheet of paper.

Essay topics to choose from:

- Option 1. Evaluate a significant experience or achievement that has special meaning to you.
- Option 2. Identify a local or national social or political issue that concerns you, and describe action you have taken in your community to influence change.
- Option 3. Indicate a person who has had a significant influence on you and describe how that person has influenced who you are.
- Option 4. Topic of your choice.

To assure a prompt admission decision, your essay **must** be attached to this application. And, be sure to include your name and Social Security number on the essay.

Certification of Information:

I certify that all the information I have given is true and complete to the best of my knowledge, and understand that falsification of information on this application will lead to denial of admission or dismissal from Bethune-Cookman University. I have enclosed a non-refundable \$25 application fee and will request all academic credentials such as transcripts and test scores be sent immediately.

Applicant's Signature _____ Date _____

Parent/Guardian's Signature _____ Date _____

***Not required for applicants of independent status*

Send this application and application fee, and all other admission-related correspondence to: The Office of Admissions, Bethune-Cookman University, 640 Dr. Mary McLeod Bethune Boulevard, Daytona Beach, Florida 32114-3099

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Counselor's Recommendation Form

(NOTE: If student is not currently attending high school, letters of recommendation may be sent.)

Student Applicant:

Complete this section of this recommendation form and give it to your high school counselor or college advisor.

Student's Legal Full Name:

_____ Social Security # _____
(First) (Middle) (Last)

Permanent Address: _____
(Number & Street) (Box) (Apt. #) (City) (State) (Zip)

Student's Home telephone # (_____) _____

Student's Signature _____ Date _____

Counselor or advisor of student applying to Bethune-Cookman University:

Complete this section and mail it along with the student's official transcript to the above address.

Name of Counselor _____ Telephone # _____

Name of School _____ CEEB Code # _____

School Address: _____
(Street Address) (City) (State) (Zip)

This student ranks _____ in a class of _____. Current cumulative grade point average is _____ on a _____ point scale, based on _____ semesters.

This student is expected to meet all requirements and graduate _____
(Date)

Overall comments regarding this student and match with Bethune-Cookman University:

Student is Recommended Student is Not recommended I prefer to discuss this personally; please call me.

Counselor's Signature _____ Date _____

Counselor's Telephone # _____

(NOTE: If student is not currently attending high school, letters of recommendation may be sent.)

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