OFFICE OF GREEK LIFE

STANDARD GUIDELINES FOR FRATERNITIES AND SORORITIES

In order to implement positive change in the fraternity and sorority community and for Bethune-Cookman University to pledge its support for each chapter’s continued presence on campus, all fraternities and sororities will complete a Chapter Annual Report and follow the Greek Life Five Star Program, demonstrating that they meet the following Chapter in Good Standing expectations.

By meeting these expectations, chapters will be recognized by the University as a fraternity or sorority on campus and will be provided with a variety of services and supports. Failure to meet these minimum standards will result in progressive action on the part of the University and the chapter’s respective governing council, ranging from a required action plan to the loss of recognition.

1. ANTI-HAZING COMMITMENT: The University is committed to providing an environment that is safe, respectful, and educational for the fraternity and sorority community. In order to educate and hold the community responsible for this shared commitment, each member and new member will sign an anti-hazing agreement that affirms Florida statute and Bethune-Cookman University policy. This agreement will also inform all members and new members of the process for reporting violations to the Office of Greek Life and Office of Public Safety, anonymously if desired.

2. ACADEMIC MINIMUM: Each chapter must maintain a minimum average chapter GPA of 2.7 (NPHC) and 2.65 SPOAC, for their current and new members, unless a higher average GPA is established by the chapter’s Inter/National headquarters.

3. ADVISING: All recognized student organizations at Bethune-Cookman University are required to have an approved University Advisor. Each fraternity and sorority is expected to have an active and involved Chapter Advisor and University Advisor who attends chapter meetings on a regular basis, has consistent contact with chapter officers and members. Each advisor is required to be present at ALL functions of the fraternity or sorority. The advisor shall keep in contact with the Office of Greek Life and submit an end of semester report in December and May.

4. FINANCIAL MANAGEMENT: Each chapter is expected to be in good standing with their Inter/National headquarters, Council, and the University with regard to financial obligations and should operate under a chapter budget reviewed by the chapter advisor.

5. POLICY EXPECTATIONS: Each chapter will document that they are in compliance with the expectations and policies of their Inter/National Headquarters, Council, Federal, State, and Local laws and codes. In addition, the chapter must provide proof of a valid Certificate of Liability Insurance with a minimum $2 million liability insurance policy where Bethune-Cookman University is named as an additional insured.
6. **OFFICIAL RECOGNITION**: Each chapter must be registered with the Office of Greek Life and be in good standing with their respective governing council.

7. **CHAPTER MANAGEMENT**: The chapter will have:

   a. completed all necessary paperwork within designated deadlines,
   b. attended all mandatory programs (officers training programs) designed by the Department of Student Involvement and/or the chapter’s respective governing council,
   c. maintained their active chapter membership at all times,
   d. filed all Academic Release and Policy Compliance forms as new members are accepted into the organization,
   e. documented all philanthropy projects, community service projects, and educational programs attended by chapter members by completing the appropriate forms provided,
   f. adherence to all university policies and procedures

8. **NEW MEMBER PERIOD**: Each chapter shall operate a new member education program that completes all education during a single semester and during the university membership intake window or the standard established by the Inter/National headquarters if less. All new member education programs must conclude and all new members must be initiated presented to the campus community one week after initiation. The program content shall be consistent with that established by the Inter/National Headquarters. Delaying or extending initiation of new members past the timeframe outlined above may only be done with the prior, joint approval of the Department of Student Involvement and the Inter/National Headquarters.

9. **NATIONAL STATUS**: Each new chapter/colony must be affiliated and in good standing with an Inter/National fraternity or sorority organization. Those chapters currently not affiliated with an Inter/National organization must establish an affiliation within 2 years of the implementation of these minimum and reasonable expectations; local chapters currently in existence may petition for an exception. Furthermore, representatives of the Inter/National organization, either staff or volunteer, will meet with the Office of Student Involvement on their visits with the chapter at Bethune-Cookman University.

10. **EDUCATIONAL PROGRAMMING**: The chapter will document that 80% of the chapter attended a program on the following topics throughout the year: Alcohol and Drug Education, Anti-Hazing, Sexual Assault and/or Women’s Issues.