

Bethune-Cookman University
Carl S. Swisher Library/Learning Resource Center

Fine Dispute Form

Use this form if you have a question about an overdue notice, a library fine, or missing/outstanding materials recorded as being on loan to you. Your query will be acknowledged and addressed within one week of receipt.

Patron Information

Today's Date: _____

Name: _____

Local Address: _____

Local Telephone: _____

E-mail Address: _____

Patron Barcode Number: _____

Library Material in Question

Title: _____

Author(s): _____

Edition/Year: _____

Place/Publisher: _____

Call Number: _____

Item Barcode Number: _____

Due Date/Date Returned: _____

Fine Amount: _____

Details of the Dispute: _____