BETHUNE-COOKMAN UNIVERSITY
Intent to Submit a Proposal

Date: ____________

Project Working Title: _______________________________________________________

Potential PI/PD and Department: _______________________________________________

Co-PI(s): ________________________________________________________________

Please list any other internal or external collaborators: ________________________________

___________________________________________________________________________

Potential Sponsor: ______________________________ Submission Method: _________ Limited Submission: _____

Due Date to Sponsor: ______________ Submission Method: ______________________ Limited Submission: _____

Please provide the link to the Request for Proposal here or attach the RFP: _____________________________

Estimated total funding: __________________________ Est. Project Duration: ______________

Required Match: _____ Match Type: __________ Match amount or percentage: ______________

Does the PI/PD or a Co-PI need release time to complete the project? ___ Will the project generate income? ___

Does the project involve new course(s) or program(s)? _____ Does the project require additional space? _____

Does the research involve human subjects? _____ animals? _____ biohazards? _____ hazardous chemicals? _____

The signature of the Department Chair and Dean is an acknowledgement of notification that faculty have an intent to submit a proposal. A completed and signed Proposal Submission form is required prior to submission of the proposal.

__________________________________ ________________
PI/PD Date

__________________________________ ________________
Department Chair Date

__________________________________ ________________
Dean Date

For use by Office of Sponsored Research Only
Log In/Receipt Date: ____________ Assigned Pre-Award Coordinator: ______________________
Date of Dissemination: ____________ Assigned Pre-Award Number: ______________________