SPRING 2012-2013 REGISTRATION FOR RETURNING STUDENTS

Online Pre-Registration: October 24\textsuperscript{th} through January 14\textsuperscript{th}, 2013.
Late Registration: January 15\textsuperscript{th} through January 22\textsuperscript{nd}, 2013 with $100 Late Fee.

SPRING REGISTRATION WILL END ON JANUARY 22\textsuperscript{ND}, 2013.
NO REGISTRATION BEYOND THIS DATE WILL BE ALLOWED
RESERVE YOUR SEAT AND REGISTER ONLINE TODAY!

DO NOT DELAY, REGISTER ONLINE TODAY!!!

PREREgISTRATION FOR SPRING –

☐ You must receive REGISTRATION CLEARANCE from your academic school.
☐ Your class schedule will be held in pre-register status (P).
☐ Your class schedule will be moved to the current (C) status when
  o You pass all of your Fall 2013 classes, AND
  o You clear all academic, financial aid, and balance holds, AND
  o You sign the student registration agreement and confirm your attendance beginning December 24\textsuperscript{th} – January 14\textsuperscript{th} 2013

ONLINE REGISTRATION AGREEMENT & ATTENDANCE CONFIRMATION FOR SPRING 2012-2013

☐ Beginning December 24\textsuperscript{th}, you may login to the Wildcat Web and accept the Student Registration Agreement and confirm your attendance. Only confirm your attendance if you will be returning to B-CU in January 2013.
  o Select Current Students,
  o Select Registration & Advisement,
  o Select Student Registration Agreement and Confirmation, and
  o Confirm your attendance for the Spring 2012-2013.
☐ Schedules not confirmed by the deadline—JANUARY 14\textsuperscript{TH}—will be dropped from the system.

☐ If you cannot accept the Registration Agreement and Confirm your attendance because of holds, contact the appropriate office.
  • Satisfactory Academic Progress Policy or other financial aid hold - Office of Financial Aid
  • Business hold or balance – Office of Student Accounts
  • Registration Clearance – Your Academic School based on major
  • Academic Dismissal – The new Student Success Center (formerly known as CASS), 386-481-2399
  • Technical problems – The Help Desk – helpdesk@cookman.edu or the Office of the Registrar

SPRING 2012-2013 ON CAMPUS REGISTRATION: JANUARY 10\textsuperscript{TH} 2013
LOCATION: CENTER FOR CIVIC ENGAGEMENT (CCE)

☐ For help with class scheduling, returning students must go to their academic schools (based on majors). Academic school labs will be available to students on January 10\textsuperscript{th} 2013.

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☐ Classes will begin Monday, January 15\textsuperscript{th} 2013.
☐ Late Registration will begin January 15\textsuperscript{th} and end January 22\textsuperscript{nd} with a charge of ($100).
☐ Last Day to Register & Last Day to Add Classes will be January 22\textsuperscript{nd}.
  ☐ Last Day to receive a 100% adjustment to tuition will be January 22\textsuperscript{nd} 2013.