

BETHUNE-COOKMAN UNIVERSITY

Attendance

Rationale

Class attendance is an important part a student's matriculation.



BETHUNE-COOKMAN UNIVERSITY

Policy: Attendance

Date Revised:

Policy #

Office Responsible:
Office of the Provost

Scope

This policy applies to all students enrolled at Bethune-Cookman University.

Definitions

Excused Absence: Excused absences may include those incurred by the student's participation in university or class sponsored activities, family emergencies, and significant illness. (Proof of family emergencies and illness is an important factor in being permitted to make up missed assignments).

Policy

Students are expected to take advantage of the educational opportunities available to them by attending classes and laboratory periods. Class attendance and participation are part of the requirements for passing the course (see individual course syllabi for information regarding class attendance and participation). Excessive absences may result in lower grades.

Students who are absent are responsible for completing and submitting all assignments. If students miss a scheduled assignment, quiz, midterm or final exam, students must obtain the instructor's approval to make up work.