

## **B-CU Student Computer Account Retention Policy**

### **Purpose**

To provide guidelines regarding the retention of computer accounts for students of the Bethune-Cookman University.

### **Policy**

Computer accounts are a privilege, not a right. Violation of the University's "Appropriate Use and Information Security/Confidentiality Policy" may result in the termination of computer account privileges.

Active students are eligible to retain their B-CU computer accounts as long as they remain in active status and follow the University's *Appropriate Use and Information Security-Confidentiality Policy*. Computer accounts of students who become inactive (no longer eligible to enroll in classes) will be disabled and deleted.

Alumni who have been awarded a degree from the Bethune-Cookman University and are no longer active students may retain their B-CU computer accounts for three months after graduation, at which time their accounts will be disabled and deleted.

### **Procedure**

All students and alumni with B-CU e-mail accounts will be e - mailed a copy of this policy once per year.