

Bethune-Cookman University  
Carl S. Swisher Library/Learning Resource Center

**Fine Dispute Form**

Use this form if you have a question about an overdue notice, a library fine, or missing/outstanding materials recorded as being on loan to you. Your query will be acknowledged and addressed within one week of receipt.

**Patron Information**

Today's Date: \_\_\_\_\_

Name: \_\_\_\_\_

Local Address: \_\_\_\_\_  
\_\_\_\_\_

Local Telephone: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Patron Barcode Number: \_\_\_\_\_

**Library Material in Question**

Title: \_\_\_\_\_

Author(s): \_\_\_\_\_

Edition/Year: \_\_\_\_\_

Place/Publisher: \_\_\_\_\_

Call Number: \_\_\_\_\_

Item Barcode Number: \_\_\_\_\_

Due Date/Date Returned: \_\_\_\_\_

Fine Amount: \_\_\_\_\_

Details of the Dispute: \_\_\_\_\_