

BETHUNE-COOKMAN UNIVERSITY

Undergraduate Academic Standing

Rationale:

The University has a policy for academic standing based on academic performance to aid in steady matriculation through the curriculum.



BETHUNE-COOKMAN UNIVERSITY

Policy: Undergraduate
Academic Standing

Date Revised: September 20, 2017

Policy # 7

Office Responsible:
Office of the Provost

Scope

This policy applies to all undergraduate students enrolled in Bethune-Cookman University. This policy is specific to academic performance and standing, and may differ from the financial aid satisfactory academic progress (SAP) standard, which is monitored separately.

Policy

Academic standing provides the University with a measure of academic progress. It aids the University in identification of students in academic difficulty who may need additional assistance. A student's academic standing determines eligibility for enrollment and participation in extra-curricular activities. **Academic standing is separate from financial aid eligibility and does not impact judicial standing.**

Undergraduate student academic standing is determined by both semester and cumulative grade point average (GPA).

- **Semester GPA.** A minimum semester grade point average of 2.00, and;
- **Cumulative GPA.** A minimum cumulative grade point average of 2.00 is required for good academic standing.

Bethune-Cookman University defines the following levels of undergraduate academic standing for degree-seeking students:

- **Good academic standing** –Students in good academic standing are academically eligible for all of the rights and privileges of an undergraduate student at Bethune-Cookman

University. A student is in good academic standing if s/he has a cumulative GPA (CGPA) of 2.00 or higher **and** a semester GPA of 2.00 or higher for the last semester enrolled.

- **Academic warning** – A full-time student who maintains a CGPA of 2.0 or higher, but does not achieve a semester GPA of 2.00 or higher in a given semester (including summer) will have the status of “*academic warning*” for the following fall or spring semester. Students on academic warning are able to continue enrollment, and are required to develop an academic plan with their Success Coach or academic advisor.
- **Academic probation** – A student (full-time or part-time) whose CGPA falls below a 2.00, in a given semester (including summer) will have the status of “*academic probation*” for the following fall or spring semester. Students on academic probation are able to continue enrollment, and are required to develop or continue to follow the academic plan developed while on academic warning. A student on academic probation who fails to meet the minimum CGPA requirement, but passes 100% of his/her classes and meets all other requirements, including achievement of the milestones set forth in the academic plan, may continue on academic probation.
- **Academic dismissal** – A student who is on academic probation and fails to make sufficient progress as outlined above will be academically dismissed. Students who are academically dismissed from the University may not enroll at Bethune-Cookman University for the following fall or spring semester. A student who is academically dismissed may apply for re-entry to the University after one semester of absence (excluding summer), as outlined below. Students who are academically dismissed will be allowed to take up to six credit hours in summer school beginning the first summer session after dismissal to demonstrate an ability to recover. The process for appeal of an academic dismissal is outlined below. Upon reentry to the University, all academically dismissed students will have the status of “*academic probation*” and adhere to the following in order to maintain enrollment:
 - The student, in conjunction with the Student Success Coach or academic advisor, must develop and implement an academic recovery plan;
 - The student cannot be enrolled in more than 15 total credit hours if enrolled in a regular academic semester, or in a total of six credit hours in if enrolled in the summer or enrolled only in a sub-term.
 - The student must achieve a GPA of 2.00 or higher for the new enrollment term;
 - The student must pass all classes taken in the first enrollment term, or the first 12 credit hours, if the student is not a full-time student or is enrolled in sub terms. (Note: these courses must be courses that count toward graduation);
- **Final Academic Dismissal:** A third academic dismissal from the University, will be considered final.

Appealing academic dismissal

The student must complete the academic dismissal appeal form and submit the form to the Dean of the student's College/School for review by their designated committee. In addition, the student must submit a letter of support from a faculty member in the department of the student's major. Should the student wish to change their major, the appeal should be to the new College/School and a letters are required from a faculty member in both the current and the intended major.

Reentry after academic dismissal

When a student is dismissed from the University the student is dropped from all courses and may not return for the next fall or spring semester following the dismissal.

Reentry into the university is not automatic or guaranteed and each individual case is reviewed carefully by the designated committee of the student's academic unit. Although the lack of a 2.00 CGPA contributes to the dismissal it is not the absolute threshold to be readmitted. The designated committee carefully reviews the student's attempts to rectify what led to the dismissal, the student's readiness to return as well as the student's potential for success.

A student can repair his or her academic record by enrolling in no more than six hours in summer school. This may aid a student in improving his or her CGPA; however, courses in summer sessions are intense and students should carefully select courses that will benefit their academic career. A student who wishes to enroll in summer sessions should contact the Office of the Registrar.

A student can demonstrate commitment to improving his or her academic record by enrolling in courses at another institution. While performance in the courses will be taken into consideration by the designated committee in the students' academic unit and the courses can be transferred, the grades do not transfer, and will not serve to improve the student's academic record. A student who wishes to enroll at another institution should complete the Transient Student Permission Request form.

In order to be considered for reentry, an academically dismissed student must complete the reentry application and submit it along with a letter of appeal and a letter of recommendation from a faculty member in the student's major. The application package should be submitted to the Dean of the College or School in which the major resides. Reentry applications are due October 30 for the spring semester and March 30 for the Fall semester. The reentry application will be reviewed by the College/School Committee, and the student will be notified of the decision by December 1 for the spring semester and May 1 for the fall semester. If a student has been absent from Bethune-Cookman University more than one calendar year, the student must also apply for resubmission.

Overview of Academic Status

Rules for Undergraduate Academic Standing for Fall and Spring (Full-time students*)

Prior Academic Status	Cumulative GPA	Semester GPA	# of Credit Hours	New Academic Status
Any	2.00 or greater	2.00 or greater	12 or more	Good Academic Standing
Good	2.00 or greater	Less than 2.00	12 or more	Academic Warning
Good	Less than 2.00	Less than 2.00	12 or more	Academic Probation
Warning	2.00 or greater	Less than 2.00	12 or more	Academic Warning
Warning	Less than 2.00	Less than 2.00	12 or more	Academic Probation
Probation	2.00 or greater	Less than 2.00	12 or more	Academic Warning
Probation	Less than 2.00	2.00 or greater	12 or more	Academic Probation
Probation	Less than 2.00	Less than 2.00	12 or more	Academic Dismissal

*Full or part-time status is determined by the prior academic semester.

Rules for Undergraduate Academic Standing for Fall and Spring (Part-time students*)

Prior Academic Status	Cumulative GPA	Semester GPA	# of Credit Hours	New Academic Status
Any	2.00 or greater	2.00 or greater	6 or more	Good Academic Standing
Good	2.00 or greater	Less than 2.00	3 or more	Academic Warning
Good	Less than 2.00	Less than 2.00	3 or more	Academic Probation
Warning	2.00 or greater	Less than 2.00	3 or more	Academic Warning
Warning	Less than 2.00	Less than 2.00	3 or more	Academic Probation
Probation	2.00 or greater	Less than 2.00	3 or more	Academic Warning
Probation	Less than 2.00	2.00 or greater	3 or more	Academic Probation
Probation	Less than 2.00	Less than 2.00	3 or more	Academic Dismissal*

*Full or part-time status is determined by the prior academic semester.