



BETHUNE-COOKMAN UNIVERSITY
Intent to Submit a Proposal

Date: _____ Project Working Title: _____

PI/Co-PI(s) and Department(s): _____

Please list any other internal or external collaborators: _____

Potential Sponsor: _____

Due Date to Sponsor: _____ Submission Method: _____ Limited Submission: _____

Please provide the link to the Request for Proposal _____ or attach the RFP;
also attach a Project Summary and tentative budget. Estimated Project Duration: _____

Required Match: _____ Match Type: _____ Match amount or percentage: _____

Does the PI/PD or a Co-PI need release time to complete the project; if so, how much time? _____

Will the project generate income; if so, how much? _____ Does the project involve new course(s) or program(s)? _____

Does the project require additional space; if so, how much? _____

Does the research involve human subjects? _____ animals? _____ biohazards? _____ hazardous chemicals? _____

The signature of the hierarchy listed below is an acknowledgement of notification that faculty have an intent to submit a proposal. A completed and signed Intent to Submit a Proposal form is required prior to submission of the proposal. If all signatures have not been obtained prior to the submission date, the submission will not occur.

PI/PD Date

Department Chair Date

Dean Date

Provost Date

President Date

For use by Office of Sponsored Research Only

Log In/Receipt Date: _____

Assigned Pre-Award Coordinator: _____

Date of Dissemination: _____

Assigned Pre-Award Number: _____